



PHOTO MONTAGE ORDER FORM

CLIENT NAME: _____
TODAY'S DATE: _____

Keep It Reel, Inc. • 307 Calvin Street • Washington TWP, NJ 07676 • www.keepitreelonline.com • 201-785-6780

CONTACT INFORMATION

Address:	
City/State/Zip:	
Phone:	Email:

SHIPPING INFORMATION

<input type="checkbox"/> Same as above <input type="checkbox"/> I'll pick up my order Name: _____
Address:
City/State/Zip:

PROJECT INFORMATION

Choose Your Photo Montage Package

<input type="checkbox"/> BRONZE	<input type="checkbox"/> SILVER	<input type="checkbox"/> GOLD	<input type="checkbox"/> PLATINUM
\$375 40–50 Photos Approx. Length: 5 minutes 1–2 Song Selections Includes 2 copies of DVD	\$550 75–100 Photos Approx. Length: 10 minutes 3–4 Song Selections Includes 2 copies of DVD	\$725 125–150 Approx. Length: 20 minutes 5–7 Song Selections Includes 3 copies of DVD	\$900 175–200 Photos Approx. Length: 25 minutes 8–10 Song Selections Includes 3 copies of DVD
# of Photos being submitted: Original _____ Digital _____	# of Photos being submitted: Original _____ Digital _____	# of Photos being submitted: Original _____ Digital _____	# of Photos being submitted: Original _____ Digital _____
ALL PACKAGES INCLUDE: Photo arrangement Photo retouching Intro/Closing Titles Additional Titles/Captions Hi-resolution scanning Transitions, Pans & Zooms Interactive DVD Menu Chapter Points Custom printed DVD & Case Online Preview & Sharing	CUSTOMIZE YOUR PACKAGE BY INCLUDING (√ all that apply):		QUANTITY/MEDIA TYPE
	<input type="checkbox"/> <i>Video Clips – Client Supplied – \$20/Clip (180 sec max)</i> Including video clips in your montage is a great way to enhance it. Using our Video Clip Form, designate which clips you want included and we will incorporate them into your montage. Transitions included. Original audio used where appropriate.		___ MiniDV ___ 8mm/Hi8 ___ MiniDVD ___ VHS ___ VHS-C ___ CD/DVD/HD
	<input type="checkbox"/> <i>Video Clips – Keep It Reel Supplied – \$75 per hour (1/2hr min)</i> Let us do the work for you. Simply provide your raw footage and we will choose clips for your montage. Fee based upon the length of your footage, transitions included. Original audio preserved where appropriate or by request.		___ MiniDV ___ 8mm/Hi8 ___ MiniDVD ___ VHS ___ VHS-C ___ CD/DVD/HD
PROJECT DUE DATE:	<input type="checkbox"/> <i>Additional Photos – \$4 per photo</i>		___ Original ___ Digital
	<input type="checkbox"/> <i>Additional Custom Printed DVD & Case – \$20</i>		How many extra DVDs?

PLEASE TELL US ABOUT YOUR PROJECT IDEAS AND/OR REQUESTS

√ for Keep It Reel Suggest Option

Event/Occasion:	<input type="checkbox"/>
Theme/Mood:	<input type="checkbox"/>
Preferred Music Genre:	<input type="checkbox"/>
Specific Music Requests:	<input type="checkbox"/>
Intro Title:	<input type="checkbox"/>
Closing Title:	<input type="checkbox"/>
Title for DVD & Case:	<input type="checkbox"/>



HOW DID YOU HEAR ABOUT KEEP IT REEL? Google Yahoo Other Referral: _____

RETURNING CLIENTS CHECK HERE FOR YOUR 10% DISCOUNT CHECK HERE IF YOU HAVE A REFERRAL DISCOUNT CERTIFICATE

PAYMENT INFORMATION

Payment in full is required before we move to final production and/or ship your package.

All credit card payments are accepted online via PayPal only. Cash and personal checks are accepted but must be received prior to finalizing your project unless you are picking up in person.

PLEASE CHOOSE YOUR PRODUCTION TURNAROUND OPTION:

STANDARD • 2-3 WEEKS PRODUCTION TIME (FROM DATE YOUR MATERIALS ARE RECEIVED) • UPS GROUND SHIPPING RATES APPLY

RUSH ORDER • LESS THAN 2 WEEKS PRODUCTION TIME • 15% RUSH FEE APPLIES • EXPRESS/OVERNIGHT SHIPPING RATES APPLY

WE HIGHLY RECOMMEND THAT YOU CONTACT US VIA EMAIL OR PHONE BEFORE YOU SHIP YOUR MATERIALS. PLEASE SHIP ALL MATERIALS PACKAGED PROPERLY VIA UPS OR FEDEX TO:

KEEP IT REEL, INC.
ATTN: CHERIE PALMER
307 CALVIN STREET
WASHINGTON TWP, NJ 07676

ORDER AGREEMENT

OUR GUARANTEE

Your satisfaction is guaranteed. To that end, during the screening phase of all productions, every effort is made to ensure satisfaction before the project moves to final production. Therefore, we cannot offer refunds for completed projects.

DAMAGE LIABILITY

KEEP IT REEL, INC. is not responsible for any loss of or damage to your materials incurred during shipping. Please be sure to package your materials properly and use a shipping service with a tracking system.

COPYRIGHT LIABILITY

It is the sole responsibility of the client to ensure that you are in compliance with copyright law. By signing this agreement, you are confirming to us that you are authorized to use all photographs and video submitted to us for use in production of your DVD. KEEP IT REEL, INC. is not responsible for verifying this information and is hereby released of any liability. At our discretion, we reserve the right to refuse orders that include any questionable content.

DVD COMPATIBILITY

KEEP IT REEL, INC. uses the common DVD-R formatted DVDs, which are compatible with approximately 95% of all existing DVD players. Please verify that your DVD or laptop supports DVD-R. We are not responsible for incompatibility issues.

PRIVACY

KEEP IT REEL, INC. guarantees that we will never distribute client contact information in any form for any reason.

ACKNOWLEDGEMENT

By signing this agreement I acknowledge that I have read and understood the statements above. I further acknowledge that the completed DVD I have requested is for personal use only.

SIGNATURE: _____

PRINT NAME: _____ DATE: _____

